OMB CONTROL NO. 0660-0035 EXPIRATION DATE: 10/31/2010

# FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010



Recipient Organization (Name and complete address including zip code)
 City of Chicago, Department of Innovation and Technology
 W. Washington Street, Suite 2700, Chicago, IL 60602

2. Award Identification Number

17-43-B10507

# 3. Performance Narrative (Q1)

Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

# **Key Milestones and Activities**

- 1. Overall Project
  - The City of Chicago ("City") received its award notice on March 28, 2010.
  - The City informally notified the designated sub-recipients of the grant award.

#### 2. Other

 LISC/Chicago continued development of community portals, including holding training sessions in Pilsen and creating content in other communities

### Federal Expenditures

No federal expenditures during this quarter

## 4. Performance Projections (Q2)

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

# **Key Milestones and Activities**

# 1. Overall Project

- Complete execution of grant agreement between the City and Chicago Community Trust ("Smart Chicago Trust Fund")
- Complete execution of grant agreements between the Chicago Community Trust and Chicago Public Library Foundation and LISC/Chicago
- Begin execution of grant agreements by LISC/Chicago to community partners
- Begin hiring activities, including drafting job descriptions, posting announcements, reviewing resumes, and conducting interviews

#### 2. Equipment Purchases

 Begin purchasing equipment for FamilyNet Centers, Business Resource Network sites, incentive program, including confirming brands/models and pricing, placing orders, and receiving equipment

#### 3. Outreach Activities

- Complete outreach and recruitment for Year 1 Digital Youth Summer Jobs (DYSJ) program

## 4. Training Programs

- Complete development of curriculum and train the trainers for DYSJ Life Skills Training, working with Common Sense Media to adapt "digital citizenship" modules, FamilyNet Centers on employment skills, and other partners on digital skills and tech career components.
- Begin developing business tech assessment tool, training partners, coordinating training schedule

#### 5. Other

Continue working on the development of community portals, including developing content and holding community trainings

## Federal Expenditures

 The City anticipates drawing down \$1,908,896 through ASAP.gov and awarding the funds to the Smart Chicago Trust Fund, though this may occur in early Q3. OMB CONTROL NO. 0660-0035 EXPIRATION DATE: 10/31/2010

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.	
5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (area code, number and extension) 312-742-0667
Hardik V. Bhatt, Chief Information Officer	5d. Email Address
	hbhatt@cityofchicago.org
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (Month, Day, Year) April, 30, 2010

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